

# WE ARE HERE TO HELP APPRENTICES BEE WHAT THEY WANT TO BEE

## Children, Young People & Families Manager Apprenticeship

For more information on this apprenticeship standard, visit the [Institute for Apprenticeships](#).

### 1 The Apprenticeship

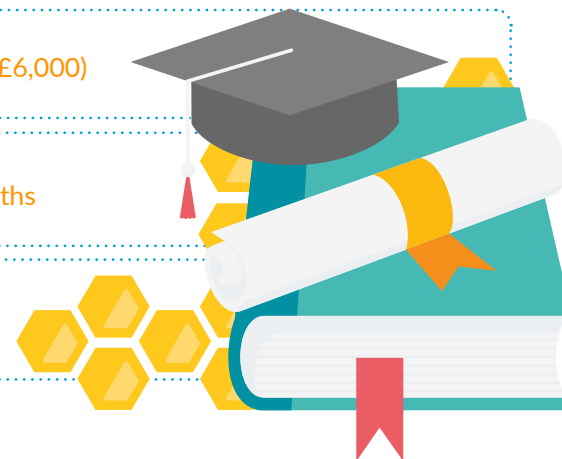
As a Children, Young People & Family Manager you will ensure direction, alignment and commitment within your own practice, your team(s), your organisation and across partnerships to help children, young people and families aspire to do their best and achieve sustainable change. You will build teams, manage resources and lead new approaches to working practices that deliver improved outcomes and put the child, young person or family at the centre of practice.

There are two pathways which you can choose: Manager in Children's Residential Care or Children, Young People & Families Manager within the Community. For the Manager in Children's Residential Care pathway the apprentice will play a leading role in developing the ethos of the home and will create a sense of purpose and clarity for the long-term care and support of children and young people in residential care. For the Children, Young People & Families Manager within the Community pathway, the manager will work to develop an environment that promotes partnership working within a specific working context (e.g. early years, youth, youth justice, family work, special educational needs and disability etc.) and will build consensus and support for improving outcomes together.

Funding Band: 9 (£6,000)

Duration: 24 months

Level: 5



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### On-the-job and Off-the-job training

This is where all the apprentice's training and development takes place. They will be busy making sure they have packed all the essential items to complete their journey. This may include a qualification if it is identified as a requirement in the standard.

Formative assessment of skills, knowledge and behaviours is required in the delivery of the standard and this will be outlined in the assessment plan. Mathematics and English are required (level varies according to the standard).

### 2 Initial Assessment Plan

Employers will set their own entry requirements in order to start on this apprenticeship. This section should include:

- Disclosure and Barring Service
- Level 2 Award in Functional Skills Mathematics and English



## 4 Gateway

In order to enter into this phase, the apprentice will need to have passed all the relevant knowledge, skill and behaviour criteria as set out in the apprenticeship standard. It will be the employer's decision to place an apprentice through End-Point Assessment.



In order to pass, the apprentice must have achieved:

- Level 5 Diploma in Leadership and Management for Residential Childcare (for the Manager in Children's Residential Care pathway)
- Level 5 Diploma in Leadership for Health and Social Care within the Community (for the Children, Young People and Families Manager pathway)

If all the above has been completed, employers can feel confident that they are putting forward apprentices who are in the best shape to pass their End-Point Assessment.

## 5 End-Point Assessment

The synoptic End-Point Assessment will consist of two equally-weighted components.



Situational Judgement Test	Competence Interview (with Portfolio of Evidence)
<p>The Situational Judgement Test will highlight their competence in the application of the knowledge, skills and behaviours outlined in the standard. The test will be a paper-based written test consisting of 4 questions and will last 45 mins. It will be undertaken alongside the competence interview. The test will be marked by the assessor and will form 50% of the final grade.</p> <p><b>Pass/Distinction</b></p>	<p>The Apprentice will submit the portfolio at least 3 weeks before the competence interview is due to be held. The portfolio will be reviewed by the assessor and will be the subject of the competence interview. The competence interview is a structured discussion of 55-65 minutes duration between the apprentice and the assessor, focusing on the work covered in the portfolio. It will look at both the work the apprentice has undertaken and the strengths demonstrated. It will consider any gaps or weaknesses in knowledge, skills or behaviours.</p> <p><b>Pass/Distinction</b></p>

## Grading

The apprenticeship can be given one of three grades: fail, pass or distinction.

Apprentices cannot achieve the apprenticeship without gaining at least a pass in every assessment element. Once the apprentice has achieved at least a pass in each assessment element the final grade can be calculated as follows:

Situational Judgement Test	Competence Interview (with Portfolio of Evidence)	GRADE
Pass	Pass	Pass
	Distinction	Pass
Distinction	Pass	Pass
	Distinction	Distinction



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## Completion and Certification

Once the assessor verifies the apprentice has successfully completed all End-Point Assessments, TQUK will initiate the certification process. Working with the Education & Skills Funding Agency, we will ensure the apprentice receives their certificate in recognition of completing their apprenticeship.

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## Occupational competence

Successful apprentices can work in a range of settings in local authorities, within health organisations, educational and early years settings or children's centres, as well as a wide range of private voluntary and community organisations. They will work on a multi-agency basis with professionals from a wide range of backgrounds, as well as team leaders and managers from their own organisation.

