

WE ARE HERE TO HELP APPRENTICES BEE WHAT THEY WANT TO BEE

Assessor/Coach Apprenticeship

For more information on this apprenticeship standard, visit the [Institute for Apprenticeships](#).

1 The Apprenticeship

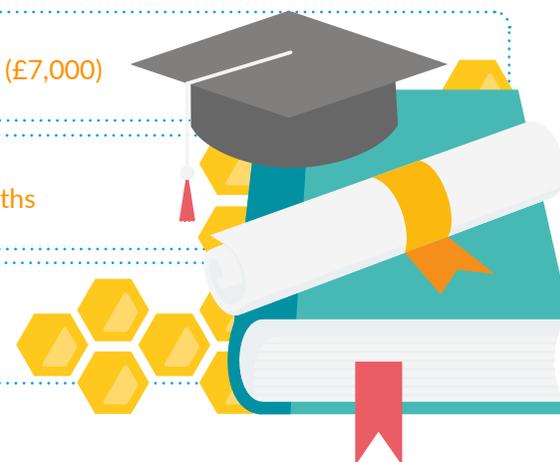
The Assessor Coach role has emerged within the Education and Training Sector (ETS), over the last 30 years, originally as a result of the implementation of vocational (competence-based) qualifications (notably NVQs) and formalised work-based education and training. The Assessor Coach is a dual professional, using their up-to-date professional knowledge and skills to support vocational and professional development across the formal ETS as well as in any employer setting, and at any level. They may, for example, coach and assess apprentices, trainees or new recruits (ranging from young entrants to new CEOs) in the workplace, in proportion to their own level of experience and qualifications, as required by their employer or their sector.

Assessor Coach's teach and assess vocational learners, usually on a one-to-one basis, in a range of learning environments. Coaching skills involve complex communication techniques to actively listen, provide feedback and to engage learners in planning their individualised learning programme. These skills are also integral to assessing learners' competence in-relation to work-related/industry standards and life skills.

Funding Band: 10 (£7,000)

Duration: 15 months

Level: 4



3 On-the-job and Off-the-job training

This is where all the apprentice's training and development takes place. They will be busy making sure they have packed all the essential items to complete their journey. This may include a qualification if it is identified as a requirement in the standard.

Formative assessment of skills, knowledge and behaviours is required in the delivery of the standard and this will be outlined in the assessment plan. Mathematics and English are required (level varies according to the standard).



2 Initial Assessment Plan

Employers will set their own entry requirements in order to start on this apprenticeship. This will include:

- Level 2 Award in Functional Skills English
- Level 2 Award in Functional Skills Mathematics
- Level 2 Award in Functional Skills ICT



4 Gateway

In order to enter into this phase, the apprentice will need to have passed all the relevant knowledge, skill and behaviour criteria as set out in the apprenticeship standard. It will be the employer's decision to place an apprentice through End-Point Assessment.



In order to pass, the apprentice must have achieved:

- Submitted Showcase project (prior to passing Gateway)
- Level 2 Award in Functional Skills English, Mathematics and ICT
- Level 1 Safeguarding

If all the above has been completed, employers can feel confident that they are putting forward apprentices who are in the best shape to pass their End-Point Assessment.

5 End-Point Assessment

The synoptic End-Point Assessment will consist of two components.



Assessor Coach Observations	Professional Discussion
<p>Inclusive of two Assessor Coach sessions with a minimum of two different learners, totalling 120 minutes, with a potential variance of 10% depending on the needs of the learners being assessed/coached by the Assessor Coach Apprentice. The observation will involve learners who will be taking part in a genuine coaching/assessing session, not role-playing. It will usually be a one to one session, but group coaching/assessing session may also be observed; other learners will not be present during these observations.</p> <p>Following the Assessor Coach Observations, the Assessor, will question the Apprentice in order to clarify any specific sector/specialist practice/s arising from the observation (e.g. "Why did you take that approach?") or to address Skills or Behaviours that may not have been apparent</p> <p>The duration of the questioning relates to any clarification required around the Knowledge, Skills or Behaviour, and will therefore be specific to each Assessor Coach Observation and each apprentice. Questioning, where needed will not exceed 10% of the total time of the observation. The Assessor Coach Observations represent a total of 70% of the End-Point Assessment.</p> <p>Fail (0-30 points) Pass (31-35 points) Distinction (36-42 points)</p>	<p>The Professional Discussion will take place in a confidential environment with no interruptions during which, the Assessor will clarify and validate the apprentice's claim to meeting the Assessor Coach Apprenticeship Standard through ongoing practice, illustrated in the exemplary examples provided in the Showcase. The Showcase project must be submitted to the Assessor by the End-Point Assessment Organisation (EPAO) when the range of potential dates for the EPA is communicated.</p> <p>The Professional Discussion session will last for a maximum of 60 minutes with a variance of 10% allowed. The discussion represents a total of 30% of the End-Point Assessment.</p> <p>Fail (0-23 points) Pass (24-29 points) Distinction (30-36 points)</p>

Grading

The apprenticeship can be given one of three grades: fail, pass or distinction.

Apprentices cannot achieve the apprenticeship without gaining at least a pass in every assessment element. Once the apprentice has achieved at least a pass in each assessment element the final grade can be calculated as follows:

	Points		Total Points
Learning Mentor Observations	36 - 42	x2	72 - 84
	31 - 35	x2	62 - 70
	0 - 30	x2	0 - 61
Professional Discussion	30 - 36	x1	30-36
	24 - 29	x1	24-29
	0 - 23	x1	0 - 23

Learning Mentor Observations + Professional Discussion	GRADE
102 - 120 points	Distinction
86 - 101 points	Pass
0 - 85 points	Fail



6 Completion and Certification

Once the assessor verifies the elements of the standard and the apprentice has successfully completed all elements at the End-Point Assessment, TQUK will initiate the certificate process. Working with Education & Skills Funding Agency, we will ensure that apprentices receive their certificate in recognition of completing their apprenticeship.

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Occupational competence

An apprentice, who has completed the Assessor Coach apprenticeship, may be eligible to progress onto a full teaching role within an education and training provider organisation.

