



# TQUK EPA

## EPA RETAKE FEES

**2019 - August Edition**



## CUSTOMER SERVICE PRACTITIONER

Total Standard Price	<b>£400</b> per apprentice
Fee payable upon Registration (25%)	<b>£100</b>
Fee payable upon Gateway (75%)	<b>£300</b>
Surplus charge for Face to Face Apprentice Showcase	<b>£100</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Apprentice Showcase - Remote	<b>£50</b>
Apprentice Showcase - Face to face	<b>£100</b>
Practical Observation	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

## CUSTOMER SERVICE SPECIALIST

Total Standard Price	<b>£500</b> per apprentice
Fee payable upon Registration (25%)	<b>£125</b>
Fee payable upon Gateway (75%)	<b>£375</b>
Surplus charge for Face to Face Work Based Project Interview	<b>£100</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Work Based Project - Remote	<b>£100</b>
Work Based Project - Face to face	<b>£150</b>
Practical Observation	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

## IT TECHNICAL SALESPERSON

Total Standard Price	<b>£1,200</b> per apprentice - whereby Project Invigilation is conducted by the employer <b>£1,500</b> per apprentice - whereby Project Invigilation is conducted by TQUK
Fee payable upon Registration (25%)	<b>£300/£375</b>
Fee payable upon Gateway (75%)	<b>£900/£1,125</b>
Surplus fee for Face to face Interview	<b>£100</b>
<b>RETAKE FEES</b>	
Summative Portfolio	<b>£150</b>
Employer Reference	<b>£25</b>
Synoptic Project without invigilation	<b>£150</b>
Synoptic Project with invigilation	<b>£450</b>
Interview - Remote	<b>£50</b>
Interview - Face to face	<b>£100</b>

## DIGITAL MARKETER

Total Standard Price	<b>£1,200</b> per apprentice - whereby Project Invigilation is conducted by the employer <b>£1,600</b> per apprentice - whereby Project Invigilation is conducted by TQUK
Fee payable upon Registration (25%)	<b>£300/£400</b>
Fee payable upon Gateway (75%)	<b>£900/£1,200</b>
Surplus fee for Face to face Interview	<b>£100</b>
<b>RETAKE FEES</b>	
Summative Portfolio	<b>£150</b>
Employer Reference	<b>£25</b>
Synoptic Project	<b>£200</b>
Interview - Remote	<b>£50</b>
Interview - Face to face	<b>£100</b>

# TQUK EPA Retake Fees

<b>SALES EXECUTIVE</b>	
Total Standard Price	<b>£800</b> per apprentice
Fee payable upon Registration (25%)	<b>£200</b>
Fee payable upon Gateway (75%)	<b>£600</b>
Surplus fee for Face to face Presentation*	<b>£100</b>
Surplus fee for Face to face Professional Discussion*	<b>£100</b>
<b>RETAKE FEES</b>	
Work Based Project	<b>£200</b>
Presentation - Remote	<b>£100</b>
Presentation - Face to Face	<b>£150</b>
Professional Discussion - Remote	<b>£100</b>
Professional Discussion - Face to Face	<b>£150</b>

\* **Charge only once if both face to face assessments take place on the same date**

<b>TEAM LEADER/SUPERVISOR</b>	
Total Standard Price	<b>£500</b> per apprentice
Fee payable upon Registration (25%)	<b>£125</b>
Fee payable upon Gateway (75%)	<b>£375</b>
Surplus charge for Face to Face Competency Interview	<b>£100</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Competency Interview - Remote	<b>£50</b>
Competency Interview - Face to Face	<b>£100</b>
Portfolio of Evidence	<b>£50</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

# TQUK EPA Retake Fees

## OPERATIONS/DEPARTMENTAL MANAGER

Total Standard Price	<b>£950</b> per apprentice
Fee payable upon Registration (25%)	<b>£238</b>
Fee payable upon Gateway (75%)	<b>£712</b>
Surplus charge for Face to Face Competency Interview	<b>£100</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Competency Interview - Remote	<b>£50</b>
Competency Interview - Face to Face	<b>£100</b>
Portfolio of Evidence	<b>£50</b>
Work Based Project with Q&A - Remote	<b>£50</b>
Work Based Project with Q&A - Face to face	<b>£100</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

## ADULT CARE WORKER

Total Standard Price	<b>£450</b> per apprentice
Fee payable upon Registration (25%)	<b>£112</b>
Fee payable upon Gateway (75%)	<b>£338</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

## LEAD ADULT CARE WORKER

Total Standard Price	<b>£450</b> per apprentice
Fee payable upon Registration (25%)	<b>£112</b>
Fee payable upon Gateway (75%)	<b>£338</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

## HEALTHCARE SUPPORT WORKER

Total Standard Price	<b>£350</b> per apprentice
Fee payable upon Registration (25%)	<b>£87</b>
Fee payable upon Gateway (75%)	<b>£263</b>
Surplus charge for Face to Face Interview	<b>£100</b>
<b>RETAKE FEES</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Portfolio of Evidence/Interview - Remote	<b>£50</b>
Portfolio of Evidence/Interview - Face to face	<b>£100</b>

## SENIOR HEALTHCARE SUPPORT WORKER

Total Standard Price	<b>£350</b> per apprentice
Fee payable upon Registration (25%)	<b>£87</b>
Fee payable upon Gateway (75%)	<b>£263</b>
Surplus charge for Face to Face Interview	<b>£100</b>
<b>RETAKE FEES</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Learning Journal/Interview - Remote	<b>£50</b>
Learning Journal/Interview - Face to face	<b>£100</b>

## HEALTHCARE ASSISTANT PRACTITIONER

Total Standard Price	<b>£1,200</b> per apprentice
Fee payable upon Registration (25%)	<b>£300</b>
Fee payable upon Gateway (75%)	<b>£900</b>
Surplus charge for Face to Face Learning Journal/Interview	<b>£100</b>
<b>RETAKE FEES</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Portfolio of Evidence/Interview - Remote	<b>£50</b>
Portfolio of Evidence/Interview - Face to face	<b>£100</b>

## HOSPITALITY TEAM MEMBER

Total Standard Price	<b>£750</b> per apprentice
Fee payable upon Registration (25%)	<b>£187</b>
Fee payable upon Gateway (75%)	<b>£563</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Business Project	<b>£50</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

## HOSPITALITY SUPERVISOR

Total Standard Price	<b>£750</b> per apprentice
Fee payable upon Registration (25%)	<b>£187</b>
Fee payable upon Gateway (75%)	<b>£563</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Business Project	<b>£50</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>



# TQUK EPA Retake Fees

## COMMIS CHEF

Total Standard Price	<b>£1,350</b> per apprentice
Fee payable upon Registration (25%)	<b>£337</b>
Fee payable upon Gateway (75%)	<b>£1,013</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Practical Observation	<b>£150</b>
Culinary Challenge	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

## CHEF DE PARTIE

Total Standard Price	<b>£1,450</b> per apprentice
Fee payable upon Registration (25%)	<b>£362</b>
Fee payable upon Gateway (75%)	<b>£1,088</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Culinary Challenge	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

# TQUK EPA Retake Fees

## SENIOR PRODUCTION CHEF

Total Standard Price	<b>£750</b> per apprentice
Fee payable upon Registration (25%)	<b>£187</b>
Fee payable upon Gateway (75%)	<b>£563</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

## HOSPITALITY MANAGER

Total Standard Price	<b>£900</b> per apprentice
Fee payable upon Registration (25%)	<b>£225</b>
Fee payable upon Gateway (75%)	<b>£675</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Business Project	<b>£50</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

# TQUK EPA Retake Fees

<b>PRODUCTION CHEF</b>	
Total Standard Price	<b>£700</b> per apprentice
Fee payable upon Registration (25%)	<b>£175</b>
Fee payable upon Gateway (75%)	<b>£525</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Practical Observation	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

<b>HAIR PROFESSIONAL</b>	
Total Standard Price	<b>£350</b> per apprentice
Fee payable upon Registration (25%)	<b>£87</b>
Fee payable upon Gateway (75%)	<b>£263</b>
Discount for 5-8 apprentices completing EPA on the same date/location <i>*(applied against the 75% gateway fee)</i>	<b>£50</b> per apprentice*
<b>RETAKE FEES</b>	
Observation (Including questions)	<b>£150</b>

# TQUK EPA Retake Fees

<b>RETAILER</b>	
Total Standard Price	<b>£700</b> per apprentice
Fee payable upon Registration (25%)	<b>£175</b>
Fee payable upon Gateway (75%)	<b>£525</b>
Surplus charge for Face to face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

<b>RETAIL TEAM LEADER</b>	
Total Standard Price	<b>£700</b> per apprentice
Fee payable upon Registration (25%)	<b>£175</b>
Fee payable upon Gateway (75%)	<b>£525</b>
Surplus charge for Face to face Professional Discussion	<b>£100</b>
Surplus charge for Face to face Business Project Presentation	<b>£100</b>
<b>RETAKE FEES</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Business Project - Remote	<b>£50</b>
Business Project - Face to face	<b>£100</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

# TQUK EPA Retake Fees

<b>RETAIL MANAGER</b>	
Total Standard Price	<b>£900</b> per apprentice
Fee payable upon Registration (25%)	<b>£225</b>
Fee payable upon Gateway (75%)	<b>£675</b>
Surplus charge for Face to face Professional Discussion	<b>£100</b>
Surplus charge for Face to face Business Project Presentation	<b>£100</b>
<b>RETAKE FEES</b>	
Written Exam	<b>£50</b>
Business Project - Remote	<b>£50</b>
Business Project - Face to face	<b>£100</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

<b>HR SUPPORT</b>	
Total Standard Price	<b>£900</b> per apprentice
Fee payable upon Registration (25%)	<b>£225</b>
Fee payable upon Gateway (75%)	<b>£675</b>
Surplus charge for Face to face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Consultative Project	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b> plus expenses

# TQUK EPA Retake Fees

<b>HR CONSULTANT / PARTNER</b>	
Total Standard Price	<b>£1,200</b> per apprentice
Fee payable upon Registration (25%)	<b>£300</b>
Fee payable upon Gateway (75%)	<b>£900</b>
Surplus charge for Face to face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Consultative Project	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b> plus expenses

<b>BUSINESS ADMINISTRATION</b>	
Total Standard Price	<b>£500</b> per apprentice
Fee payable upon Registration (25%)	<b>£125</b>
Fee payable upon Gateway (75%)	<b>£375</b>
Surplus charge for Face to Face Project/Presentation	<b>£100</b>
Surplus charge for Face to Face Portfolio/Interview	<b>£100</b>
<b>RETAKE FEES</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> thereafter
Project presentation - Remote	<b>£50</b>
Project presentation - Face to Face	<b>£100</b>
Portfolio Interview - Remote	<b>£50</b>
Portfolio Interview - Face to Face	<b>£100</b>

## LEARNING & DEVELOPMENT PRACTITIONER

Total Standard Price	<b>£900</b> per apprentice
Fee payable upon Registration (25%)	<b>£250</b>
Fee payable upon Gateway (75%)	<b>£675</b>
Surplus charge for Face to face Assessment	<b>£100</b>
<b>RETAKE FEES</b>	
Work Based Project/Professional Discussion - Remote	<b>£100</b>
Work Based Project/Professional Discussion - Face to face	<b>£150</b> plus expenses
Learning Journal Presentation - Remote	<b>£100</b>
Learning Journal Presentation - Face to face	<b>£150</b> plus expenses

## LEARNING & DEVELOPMENT CONSULTANT / BUSINESS PARTNER

Total Standard Price	<b>£1,050</b> per apprentice
Fee payable upon Registration (25%)	<b>£262</b>
Fee payable upon Gateway (75%)	<b>£788</b>
Surplus charge for Face to face Assessment	<b>£100</b> plus expenses
<b>RETAKE FEES</b>	
Work Based Project/Professional Discussion - Remote	<b>£100</b>
Work Based Project/Professional Discussion - Face to face	<b>£150</b> plus expenses
Learning Journal Presentation - Remote	<b>£100</b>
Learning Journal Presentation - Face to face	<b>£150</b> plus expenses

## ASSOCIATE PROJECT MANAGER

Total Standard Price	<b>£1,000</b> per apprentice
Fee payable upon Registration (25%)	<b>£250</b>
Fee payable upon Gateway (75%)	<b>£750</b>
<b>RETAKE FEES</b>	
Presentation	<b>£100</b>
Professional Discussion	<b>£100</b>

## TEACHING ASSISTANT

Total Standard Price	<b>£500</b> per apprentice
Fee payable upon Registration (25%)	<b>£125</b>
Fee payable upon Gateway (75%)	<b>£375</b>
Surplus fee for Face to face Professional Discussion	<b>£100</b>
<b>RETAKE FEES</b>	
Practical Observation	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

## CHILDREN, YOUNG PEOPLE & FAMILIES PRACTITIONER

Total Standard Price	<b>£700</b> per apprentice
Fee payable upon Registration (25%)	<b>£175</b>
Fee payable upon Gateway (75%)	<b>£525</b>
<b>RETAKE FEES</b>	
Practical Observation	<b>£150</b>
Competency Based Interview	<b>£100</b>

## CHILDREN, YOUNG PEOPLE & FAMILIES MANAGER

Total Standard Price	<b>£750</b> per apprentice
Fee payable upon Registration (25%)	<b>£187</b>
Fee payable upon Gateway (75%)	<b>£563</b>
<b>RETAKE FEES</b>	
Situation Judgement Test	<b>£50</b>
Competency Based Interview	<b>£100</b>



# TQUK EPA Retake Fees

<b>ASSESSOR/COACH</b>	
Total Standard Price	<b>£700</b> per apprentice
Fee payable upon Registration (25%)	<b>£175</b>
Fee payable upon Gateway (75%)	<b>£525</b>
Surplus fee for Professional Discussion to take place on a separate day - Remote	<b>£50</b>
Surplus fee for Professional Discussion to take place on a separate day - Face to Face	<b>£100</b>
<b>RETAKE FEES</b>	
Practical Observation	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

<b>LEARNING AND SKILLS TEACHER</b>	
Total Standard Price	<b>£1,000</b> per apprentice
Fee payable upon Registration (25%)	<b>£250</b>
Fee payable upon Gateway (75%)	<b>£750</b>
Surplus fee for Professional Discussion to take place on a separate day - Remote	<b>£50</b>
Surplus fee for Professional Discussion to take place on a separate day - Face to Face	<b>£100</b>
Surplus fee for second Observation to take place on a separate day	<b>£100</b>
<b>RETAKE FEES</b>	
Practical Observation	<b>£150</b>
Professional Discussion - Remote	<b>£100</b>
Professional Discussion - Face to Face	<b>£100</b>

# TQUK EPA Retake Fees

<b>LEARNING MENTOR</b>	
Total Standard Price	<b>£500</b> per apprentice
Fee payable upon Registration (25%)	<b>£125</b>
Fee payable upon Gateway (75%)	<b>£375</b>
Surplus fee for Professional Discussion to take place on a separate day - Remote	<b>£50</b>
Surplus fee for Professional Discussion to take place on a separate day - Face to Face	<b>£100</b>
<b>RETAKE FEES</b>	
Practical Observation	<b>£50</b>
Professional Discussion - Remote	<b>£100</b>
Professional Discussion - Face to Face	<b>£100</b>

<b>EARLY YEARS EDUCATOR</b>	
Total Standard Price	<b>£600</b> per apprentice
Fee payable upon Registration (25%)	<b>£150</b>
Fee payable upon Gateway (75%)	<b>£450</b>
Surplus fee for Professional Discussion - Face to Face	<b>£100</b>
<b>RETAKE FEES</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> thereafter
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

**NOTE:** 'TQUK has endeavoured to ensure that all EPA fees stated in this document are correct at time of printing. However they are subject to change without notice should TQUK require. Please make sure you have downloaded the most up to date version as documents will be updated and replaced periodically.'