



# TQUK EPA

## EPA RETAKE FEES

September 2020



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**THE TOTAL STANDARD PRICE  
REFERENCED IN THIS DOCUMENT  
REPRESENTS THE STANDARD  
QUALIFICATION FEE.**

## Sales, Marketing and Procurement

<b>CUSTOMER SERVICE PRACTITIONER</b>	
Total Standard Price	<b>£400</b> per apprentice
Fee payable upon Registration (25%)	<b>£100</b>
Fee payable upon Gateway (75%)	<b>£300</b>
Surplus charge for Face to Face Apprentice Showcase	<b>£100</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Apprentice Showcase - Remote	<b>£50</b>
Apprentice Showcase - Face to face	<b>£100</b>
Practical Observation	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

<b>CUSTOMER SERVICE SPECIALIST</b>	
Total Standard Price	<b>£500</b> per apprentice
Fee payable upon Registration (25%)	<b>£125</b>
Fee payable upon Gateway (75%)	<b>£375</b>
Surplus charge for Face to Face Work Based Project Interview	<b>£100</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Work Based Project - Remote	<b>£100</b>
Work Based Project - Face to face	<b>£150</b>
Practical Observation	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

## IT TECHNICAL SALESPERSON

Total Standard Price	<b>£1,200</b> per apprentice - whereby Project Invigilation is conducted by the employer <b>£1,500</b> per apprentice - whereby Project Invigilation is conducted by TQUK
Fee payable upon Registration (25%)	<b>£300/£375</b>
Fee payable upon Gateway (75%)	<b>£900/£1,125</b>
Surplus fee for Face to face Interview	<b>£100</b>
<b>Retake Fees</b>	
Summative Portfolio	<b>£150</b>
Employer Reference	<b>£25</b>
Synoptic Project without invigilation	<b>£150</b>
Synoptic Project with invigilation	<b>£450</b>
Interview - Remote	<b>£50</b>
Interview - Face to face	<b>£100</b>

## DIGITAL MARKETER

Total Standard Price	<b>£1,200</b> per apprentice - whereby Project Invigilation is conducted by the employer <b>£1,600</b> per apprentice - whereby Project Invigilation is conducted by TQUK
Fee payable upon Registration (25%)	<b>£300/£400</b>
Fee payable upon Gateway (75%)	<b>£900/£1,200</b>
Surplus fee for Face to face Interview	<b>£100</b>
<b>Retake Fees</b>	
Summative Portfolio	<b>£150</b>
Employer Reference	<b>£25</b>
Synoptic Project	<b>£200</b>
Interview - Remote	<b>£50</b>
Interview - Face to face	<b>£100</b>

<b>SALES EXECUTIVE</b>	
Total Standard Price	<b>£800</b> per apprentice
Fee payable upon Registration (25%)	<b>£200</b>
Fee payable upon Gateway (75%)	<b>£600</b>
Surplus fee for Face to face Presentation*	<b>£100</b>
Surplus fee for Face to face Professional Discussion*	<b>£100</b>
<b>Retake Fees</b>	
Work Based Project	<b>£200</b>
Presentation - Remote	<b>£100</b>
Presentation - Face to Face	<b>£150</b>
Professional Discussion - Remote	<b>£100</b>
Professional Discussion - Face to Face	<b>£150</b>

\* Charge only once if both face to face assessments take place on the same date.

## Management

<b>TEAM LEADER/SUPERVISOR</b>	
Total Standard Price	<b>£500</b> per apprentice
Fee payable upon Registration (25%)	<b>£125</b>
Fee payable upon Gateway (75%)	<b>£375</b>
Surplus charge for Face to Face Competency Interview	<b>£100</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Competency Interview - Remote	<b>£50</b>
Competency Interview - Face to Face	<b>£100</b>
Portfolio of Evidence	<b>£50</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

# Retake Fees

## OPERATIONS/DEPARTMENTAL MANAGER

Total Standard Price	<b>£950</b> per apprentice
Fee payable upon Registration (25%)	<b>£238</b>
Fee payable upon Gateway (75%)	<b>£712</b>
Surplus charge for Face to Face Competency Interview	<b>£100</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Competency Interview - Remote	<b>£50</b>
Competency Interview - Face to Face	<b>£100</b>
Portfolio of Evidence	<b>£50</b>
Work Based Project with Q&A - Remote	<b>£50</b>
Work Based Project with Q&A - Face to face	<b>£100</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

## Healthcare

### ADULT CARE WORKER

Total Standard Price	<b>£450</b> per apprentice
Fee payable upon Registration (25%)	<b>£112</b>
Fee payable upon Gateway (75%)	<b>£338</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

# Retake Fees

## LEAD ADULT CARE WORKER

Total Standard Price	<b>£450</b> per apprentice
Fee payable upon Registration (25%)	<b>£112</b>
Fee payable upon Gateway (75%)	<b>£338</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

## LEADER IN ADULT CARE

Total Standard Price	<b>£750</b> per apprentice
Fee payable upon Registration (25%)	<b>£188</b>
Fee payable upon Gateway (75%)	<b>£562</b>
Surplus charge for Face to Face - Observation of Leadership*	<b>£100</b>
Surplus charge for Face to Face - Observation of Leadership and Professional Discussion both face to face on separate days	<b>£200</b>
<b>Retake Fees</b>	
Observation of Leadership - Remote	<b>£100</b>
Observation of Leadership - Face to Face	<b>£150</b>
Professional Discussion - Remote	<b>£75</b>
Professional Discussion - Face to Face	<b>£150</b>

**\*Professional Discussion may be face to face on the same day or remote on a separate day.**

## LEAD PRACTITIONER IN ADULT CARE

Total Standard Price	<b>£725</b> per apprentice
Fee payable upon Registration (25%)	<b>£182</b>
Fee payable upon Gateway (75%)	<b>£543</b>
Surplus charge for Face to Face Observation of Practice	<b>£100</b>
Surplus charge for Face to Face Observation of Practice and Observation of Practice	<b>£200</b>
<b>Retake Fees</b>	
Observation of Practice - Remote	<b>£100</b>
Observation of Practice - Face to face	<b>£150</b>
Professional Discussion - Remote	<b>£75</b>
Professional Discussion - Face to face	<b>£150</b>

## HEALTHCARE SUPPORT WORKER

Total Standard Price	<b>£350</b> per apprentice
Fee payable upon Registration (25%)	<b>£87</b>
Fee payable upon Gateway (75%)	<b>£263</b>
Surplus charge for Face to Face Interview	<b>£100</b>
<b>Retake Fees</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Portfolio of Evidence/Interview - Remote	<b>£50</b>
Portfolio of Evidence/Interview - Face to face	<b>£100</b>



# Retake Fees

## SENIOR HEALTHCARE SUPPORT WORKER

Total Standard Price	<b>£350</b> per apprentice
Fee payable upon Registration (25%)	<b>£87</b>
Fee payable upon Gateway (75%)	<b>£263</b>
Surplus charge for Face to Face Interview	<b>£100</b>
<b>Retake Fees</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Learning Journal/Interview - Remote	<b>£50</b>
Learning Journal/Interview - Face to face	<b>£100</b>

## HEALTHCARE ASSISTANT PRACTITIONER

Total Standard Price	<b>£1,200</b> per apprentice
Fee payable upon Registration (25%)	<b>£300</b>
Fee payable upon Gateway (75%)	<b>£900</b>
Surplus charge for Face to Face Learning Journal/Interview	<b>£100</b>
<b>Retake Fees</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Portfolio of Evidence/Interview - Remote	<b>£50</b>
Portfolio of Evidence/Interview - Face to face	<b>£100</b>

# Retake Fees

<b>HEALTHCARE CLEANING OPERATIVE</b>	
Total Standard Price	<b>£500</b> per apprentice
Fee payable upon Registration (25%)	<b>£125</b>
Fee payable upon Gateway (75%)	<b>£375</b>
Surplus charge for In Person Invigilation of Knowledge Test	<b>£35</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Knowledge Test	<b>FOC</b> , 1st retake <b>£25</b> thereafter (software invigilation) <b>£50</b> thereafter (in person invigilation)
Observation with Questioning	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

## Hospitality

<b>HOSPITALITY TEAM MEMBER</b>	
Total Standard Price	<b>£750</b> per apprentice
Fee payable upon Registration (25%)	<b>£187</b>
Fee payable upon Gateway (75%)	<b>£563</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Business Project	<b>£50</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

# Retake Fees

## HOSPITALITY SUPERVISOR

Total Standard Price	<b>£750</b> per apprentice
Fee payable upon Registration (25%)	<b>£187</b>
Fee payable upon Gateway (75%)	<b>£563</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Business Project	<b>£50</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

## COMMIS CHEF

Total Standard Price	<b>£1,350</b> per apprentice
Fee payable upon Registration (25%)	<b>£337</b>
Fee payable upon Gateway (75%)	<b>£1,013</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Practical Observation	<b>£150</b>
Culinary Challenge	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

# Retake Fees

## CHEF DE PARTIE

Total Standard Price	<b>£1,450</b> per apprentice
Fee payable upon Registration (25%)	<b>£362</b>
Fee payable upon Gateway (75%)	<b>£1,088</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Culinary Challenge	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

## SENIOR PRODUCTION CHEF

Total Standard Price	<b>£750</b> per apprentice
Fee payable upon Registration (25%)	<b>£187</b>
Fee payable upon Gateway (75%)	<b>£563</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

# Retake Fees

## HOSPITALITY MANAGER

Total Standard Price	<b>£900</b> per apprentice
Fee payable upon Registration (25%)	<b>£225</b>
Fee payable upon Gateway (75%)	<b>£675</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Business Project	<b>£50</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

## PRODUCTION CHEF

Total Standard Price	<b>£700</b> per apprentice
Fee payable upon Registration (25%)	<b>£175</b>
Fee payable upon Gateway (75%)	<b>£525</b>
Surplus charge for Face to Face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Practical Observation	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

## Hair & Beauty

<b>ADVANCED AND CREATIVE HAIR PROFESSIONAL</b>	
Total Standard Price	<b>£450</b> per apprentice <b>£400</b> per apprentice (both have EPA on same day)
Fee payable upon Registration (25%)	<b>£113</b>
Fee payable upon Gateway (75%)	<b>£337</b> <b>£287</b>
<b>Retake Fees</b>	
Knowledge Test	<b>FOC</b> , 1st retake <b>£25</b> thereafter (software invigilation)
Observation with Questioning	<b>£200</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

<b>HAIR PROFESSIONAL</b>	
Total Standard Price	<b>£350</b> per apprentice
Fee payable upon Registration (25%)	<b>£87</b>
Fee payable upon Gateway (75%)	<b>£263</b>
<b>Retake Fees</b>	
Observation (Including questions)	<b>£150</b>

## Retail

<b>RETAILER</b>	
Total Standard Price	<b>£700</b> per apprentice
Fee payable upon Registration (25%)	<b>£175</b>
Fee payable upon Gateway (75%)	<b>£525</b>
Surplus charge for Face to face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Observation	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

<b>RETAIL TEAM LEADER</b>	
Total Standard Price	<b>£700</b> per apprentice
Fee payable upon Registration (25%)	<b>£175</b>
Fee payable upon Gateway (75%)	<b>£525</b>
Surplus charge for Face to face Professional Discussion	<b>£100</b>
Surplus charge for Face to face Business Project Presentation	<b>£100</b>
<b>Retake Fees</b>	
Multiple Choice Question Test	<b>FOC</b> , 1st retake <b>£25</b> , thereafter
Business Project - Remote	<b>£50</b>
Business Project - Face to face	<b>£100</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

# Retake Fees

## RETAIL MANAGER

Total Standard Price	<b>£900</b> per apprentice
Fee payable upon Registration (25%)	<b>£225</b>
Fee payable upon Gateway (75%)	<b>£675</b>
Surplus charge for Face to face Professional Discussion	<b>£100</b>
Surplus charge for Face to face Business Project Presentation	<b>£100</b>
<b>Retake Fees</b>	
Written Exam	<b>£50</b>
Business Project - Remote	<b>£50</b>
Business Project - Face to face	<b>£100</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

## HR

## HR SUPPORT

Total Standard Price	<b>£900</b> per apprentice
Fee payable upon Registration (25%)	<b>£225</b>
Fee payable upon Gateway (75%)	<b>£675</b>
Surplus charge for Face to face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Consultative Project	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b> plus expenses



# Retake Fees

<b>HR CONSULTANT/PARTNER</b>	
Total Standard Price	<b>£1,200</b> per apprentice
Fee payable upon Registration (25%)	<b>£300</b>
Fee payable upon Gateway (75%)	<b>£900</b>
Surplus charge for Face to face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Consultative Project	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b> plus expenses

## Business

<b>BUSINESS ADMINISTRATION</b>	
Total Standard Price	<b>£500</b> per apprentice
Fee payable upon Registration (25%)	<b>£125</b>
Fee payable upon Gateway (75%)	<b>£375</b>
Surplus charge for Face to Face Project/Presentation	<b>£100</b>
Surplus charge for Face to Face Portfolio/Interview	<b>£100</b>
<b>Retake Fees</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> thereafter
Project presentation - Remote	<b>£50</b>
Project presentation - Face to Face	<b>£100</b>
Portfolio Interview - Remote	<b>£50</b>
Portfolio Interview - Face to Face	<b>£100</b>

## LEARNING & DEVELOPMENT PRACTITIONER

Total Standard Price	<b>£900</b> per apprentice
Fee payable upon Registration (25%)	<b>£250</b>
Fee payable upon Gateway (75%)	<b>£675</b>
Surplus charge for Face to face Assessment	<b>£100</b>
<b>Retake Fees</b>	
Work Based Project/Professional Discussion - Remote	<b>£100</b>
Work Based Project/Professional Discussion - Face to face	<b>£150</b> plus expenses
Learning Journal Presentation - Remote	<b>£100</b>
Learning Journal Presentation - Face to face	<b>£150</b> plus expenses

## LEARNING & DEVELOPMENT CONSULTANT/BUSINESS PARTNER

Total Standard Price	<b>£1,050</b> per apprentice
Fee payable upon Registration (25%)	<b>£262</b>
Fee payable upon Gateway (75%)	<b>£788</b>
Surplus charge for Face to face Assessment	<b>£100</b> plus expenses
<b>Retake Fees</b>	
Work Based Project/Professional Discussion - Remote	<b>£100</b>
Work Based Project/Professional Discussion - Face to face	<b>£150</b> plus expenses
Learning Journal Presentation - Remote	<b>£100</b>
Learning Journal Presentation - Face to face	<b>£150</b> plus expenses

## ASSOCIATE PROJECT MANAGER

Total Standard Price	<b>£1,000</b> per apprentice
Fee payable upon Registration (25%)	<b>£250</b>
Fee payable upon Gateway (75%)	<b>£750</b>
<b>Retake Fees</b>	
Presentation	<b>£100</b>
Professional Discussion	<b>£100</b>

## TEACHING ASSISTANT

Total Standard Price	<b>£500</b> per apprentice
Fee payable upon Registration (25%)	<b>£125</b>
Fee payable upon Gateway (75%)	<b>£375</b>
Surplus fee for Face to face Professional Discussion	<b>£100</b>
<b>Retake Fees</b>	
Practical Observation	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to face	<b>£100</b>

## CHILDREN, YOUNG PEOPLE & FAMILIES PRACTITIONER

Total Standard Price	<b>£700</b> per apprentice
Fee payable upon Registration (25%)	<b>£175</b>
Fee payable upon Gateway (75%)	<b>£525</b>
<b>Retake Fees</b>	
Practical Observation	<b>£150</b>
Competency Based Interview	<b>£100</b>

## CHILDREN, YOUNG PEOPLE & FAMILIES MANAGER

Total Standard Price	<b>£750</b> per apprentice
Fee payable upon Registration (25%)	<b>£187</b>
Fee payable upon Gateway (75%)	<b>£563</b>
<b>Retake Fees</b>	
Situation Judgement Test	<b>£50</b>
Competency Based Interview	<b>£100</b>

# Retake Fees

<b>ASSESSOR/COACH</b>	
Total Standard Price	<b>£700</b> per apprentice
Fee payable upon Registration (25%)	<b>£175</b>
Fee payable upon Gateway (75%)	<b>£525</b>
Surplus fee for Professional Discussion to take place on a separate day - Remote	<b>£50</b>
Surplus fee for Professional Discussion to take place on a separate day - Face to Face	<b>£100</b>
<b>Retake Fees</b>	
Practical Observation	<b>£150</b>
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

<b>LEARNING AND SKILLS TEACHER</b>	
Total Standard Price	<b>£1,000</b> per apprentice
Fee payable upon Registration (25%)	<b>£250</b>
Fee payable upon Gateway (75%)	<b>£750</b>
Surplus fee for Professional Discussion to take place on a separate day - Remote	<b>£50</b>
Surplus fee for Professional Discussion to take place on a separate day - Face to Face	<b>£100</b>
Surplus fee for second Observation to take place on a separate day	<b>£100</b>
<b>Retake Fees</b>	
Practical Observation	<b>£150</b>
Professional Discussion - Remote	<b>£100</b>
Professional Discussion - Face to Face	<b>£100</b>

<b>LEARNING MENTOR</b>	
Total Standard Price	<b>£500</b> per apprentice
Fee payable upon Registration (25%)	<b>£125</b>
Fee payable upon Gateway (75%)	<b>£375</b>
Surplus fee for Professional Discussion to take place on a separate day - Remote	<b>£50</b>
Surplus fee for Professional Discussion to take place on a separate day - Face to Face	<b>£100</b>
<b>Retake Fees</b>	
Practical Observation	<b>£50</b>
Professional Discussion - Remote	<b>£100</b>
Professional Discussion - Face to Face	<b>£100</b>

## Childcare & Education

<b>EARLY YEARS EDUCATOR</b>	
Total Standard Price	<b>£600</b> per apprentice
Fee payable upon Registration (25%)	<b>£150</b>
Fee payable upon Gateway (75%)	<b>£450</b>
Surplus fee for Professional Discussion - Face to Face	<b>£100</b>
<b>Retake Fees</b>	
Knowledge test	<b>FOC</b> , 1st retake <b>£25</b> thereafter
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>

# Retake Fees

<b>EARLY YEARS PRACTITIONER</b>	
Total Standard Price	<b>£500</b> per apprentice
Fee payable upon Registration (25%)	<b>£125</b>
Fee payable upon Gateway (75%)	<b>£375</b>
Surplus charge for In Person Invigilation of Knowledge Test	<b>£35</b>
Discount fee for Remote Professional Discussion	<b>£100 (EPA £400)</b>
<b>Retake Fees</b>	
Knowledge Test	<b>FOC</b> , 1st retake
	<b>£25</b> thereafter (software invigilation)
	<b>£50</b> thereafter (in person invigilation)
Professional Discussion - Remote	<b>£50</b>
Professional Discussion - Face to Face	<b>£100</b>