

# Certificate Claiming Consent

## Supplementary Form

**Important Note** - Please ensure you are using [Adobe Acrobat Reader](#) to edit, sign and save this document. For support in relation to electronically signing this document, please click [here](#) to view a short guidance video.

### Form Overview

This consent form is to be submitted if the Apprentice has not yet provided written consent for Training Qualifications UK to claim for their Apprenticeship Certificate from the ESFA.

Training Qualifications UK require Apprentice consent in order to proceed to certification and issue an Apprenticeship certificate via the Education and Skills Funding Agency (ESFA). The time frame to submit an intention to appeal is two weeks after receiving an overall End-Point Assessment result. Following this time frame, Training qualifications UK will proceed to certification.

### Apprentice Consent

<b>Apprentice Name</b>	
<b>Apprenticeship Standard</b>	
<b>Date</b>	
<b>Consent</b>	I, the named Apprentice, give consent for Training Qualifications UK to claim for my Apprenticeship Certificate <b>two weeks</b> following confirmation of my End-Point Assessment grade. I understand that within the two weeks, I have the right to submit an intention to appeal an assessment decision should I believe the assessment was not carried out fairly and consistently during the End-Point Assessment. Following the two-week time frame, I understand that Training Qualifications UK will proceed with claiming for my certificate if no intention to appeal is made.
<b>Apprentice Signature:</b>	

Once completed, please email to [epa@tquk.org](mailto:epa@tquk.org) .